

**GILBERT BELNAP FAMILIES GENEALOGICAL ASSOCIATION
D/B/A BELNAP FAMILY ORGANIZATION
MEETING MINUTES OF MAY 25, 2017**

A meeting of Gilbert Belnap Families Genealogical Association, a Utah non-profit corporation d/b/a Belnap Family Organization (the “Organization”), was held on May 25, 2017. The meeting convened at 7:05 p.m., Mountain Time, via web and teleconference.

1. **ROLL CALL.** Brent Belnap welcomed participants to the meeting and conducted a roll call of participants.

The following Officers were present at the meeting: Brent Belnap (2nd Vice President) and Matt Purcell (Secretary).

The following Family Representatives were present at the meeting:

- **Gilbert Rosel:** None
- **Reuben:** None
- **Joseph:** Steven Belnap
- **Martha Jane:** Julie Moselle
- **Hyrum:** Brent Belnap
- **Augustus Weber:** Joyce Hendricks
- **Vinson Knight:** None
- **Amasa:** None
- **Adaline Lorinda:** None
- **Mary Louisa:** None
- **Lola Almira:** None
- **William James:** Patricia Sanderson; Mary Barney
- **Oliver:** Lynn Belnap
- **Francis Marion:** Audrey Hobson
- **Isadora Estella:** None

2. **OPENING PRAYER.** An opening prayer was offered by Patricia Sanderson.
3. **PAST MINUTES AND ACTION ITEMS.** Matt Purcell reviewed prior meeting minutes from the April 20, 2017 meeting. A report on previous action items involving those present at the meeting was discussed:

- (a) **Family Representative Reports.**
 - **Amasa:** Brent Belnap reported that he and Larry Julian have not yet found a new Family Representative.
 - **Mary Louisa:** Brent Belnap reported that he and John Wiser have not yet found a new Family Representative.

Following a review of previous action items, a motion was made to approve the April 30, 2017 meeting minutes.

The motion was approved.

- (b) **Family Representative Training.** The Family Representative training was conducted following the discussion of the Gilbert Belnap Family Monument Rededication and Memorial Service.

4. GILBERT BELNAP FAMILY MONUMENT REDEDICATION AND MEMORIAL SERVICE. Brent Belnap led a discussion on the Gilbert Belnap Family Monument Rededication and Memorial Service. Prior to the start of the meeting, Brent circulated a draft of the memorial program, a copy of which is attached to these minutes as **Attachment A**. A discussion ensued regarding participation at the service and determining appropriate remarks, songs and prayers. The following was discussed:

- (a) Welcome by Diana Schultz
- (b) Opening song likely to be “Come, Come Ye Saints” due to its familiarity
- (c) Invocation by Mark Goodmansen
- (d) Pledge of Allegiance by John Purcell
- (e) Remarks on Adaline Knight by Julie Moselle
- (f) Remarks on Henrietta McBride by Audrey Hobson
- (g) Remarks on Gilbert Belnap by Paul Belnap
- (h) Recognition of Deceased Family Members
- (i) Escort of John McBride Belnap Tool Chest
- (j) Placement of Floral Arrangements
- (k) Dedicatory prayer by Brent Belnap
- (l) Closing song TBD
- (m) Benediction TBD

Brent will circulate a revised draft of the memorial program that includes updated information. Final decisions will be made at the next Organization meeting.

Following a review of the memorial program, Brent led a discussion regarding the Gilbert Belnap Family Monument Rededication and Memorial Service checklist, a copy of which is attached to these minutes as **Attachment B**. Brent will circulate a revised draft of the checklist that reflects the assignments made in the meeting.

5. FAMILY REPRESENTATIVE TRAINING. Brent Belnap led a discussion on the duties and responsibilities of Family Representatives. From the Organization website:

A Family Representative serves as the official representative of his or her respective branch to the Belnap Family Organization, and of the organization to the branch. Each branch is authorized to designate its own Family Representative to the organization. In the absence of official designation by a branch, the Belnap Family Organization may appoint a representative. In addition to a primary Family Representative, a branch

may designate additional or alternate (non-voting) family representatives to assist in the work.

Duties of a Family Representative include maintaining current contact information on all descendants of Gilbert Belnap for the branch and regularly submitting updated genealogical information on all members of the branch, including an annual report of all known births, marriages, deaths, and other pertinent genealogical and historical information occurring within the branch during the previous year.

Brent reviewed the Genealogy and Histories & Photographs tabs and pages on the Organization's website and discussed what information Family Representatives need to gather. First, Family Representatives should make sure their own information is up to date. Second, Family Representatives should make sure their immediate families' information is up to date. Finally, Family Representatives should try to update all information from their branch of the family. Brent demonstrated how to gather public information from Google searches and other sources, including Facebook. All descendants' information should be shared with Brent who will then update the Family Group Records.

6. **NEXT MEETING.** The next meeting will be held on Thursday, July 6 at 7:00 p.m. Mountain time, unless changed at the discretion of the Officers.
7. **CLOSING PRAYER.** A closing prayer was offered by Steven Belnap.
8. **ADJOURNMENT.** There being no further business to come before the Officers, the meeting was adjourned at 8:08 p.m. Mountain Time.

Attachment A

Gilbert Belnap Family Monument Rededication and Memorial Service Program

GILBERT BELNAP FAMILY MONUMENT REDEDICATION & MEMORIAL SERVICE

SATURDAY, 22 JULY 2017, 5:00 P.M.
OGDEN CITY CEMETERY, 1ST AVENUE (NORTHWEST CORNER OF CEMETERY)
OGDEN, UTAH

Memorial Program

Gilbert Belnap Family Burial Plot

Welcome: Diana Schultz, Belnap Family Organization President (Lola Almira)

Opening Song: #36 "They, the Builders of the Nation" [#35 "For the Strength of the Hills"/#30 "Come, Come, Ye Saints"]

Chorister: _____; Pianist: _____

Invocation: _____, Family Representative (_____)

Pledge of Allegiance: _____, [Cub] Scout (_____)

Remarks on Adaline Knight and Henrietta McBride: Julie Moselle, Family Representative (Martha Jane)

Remarks on Gilbert Belnap: Paul M. Belnap (Oliver)

Recognition of Deceased Family Members

Escort of John McBride Belnap Tool Chest

Placement of Floral Arrangements

Dedicatory Prayer: Brent J. Belnap, Belnap Family Organization Vice President (Hyrum)

Closing Song: #300 "Families Can Be Together Forever" [#301 "I Am a Child of God"]

Benediction: _____, Family Representative (_____)

Family Portrait

Gilbert Belnap Family Burial Plot, immediately following the Rededication

Cemetery Walking Tour

Walk (or drive) to 10th and 11th Avenues; stops at the following Family Burial Plots

Gilbert Rosel Belnap Family Plot

Joseph Belnap Family Plot

Hyrum Belnap Family Plot

Vinson Knight Belnap Family Plot

Oliver Belnap Family Plot



Attachment B

Gilbert Belnap Family Monument Rededication and Memorial Service Checklist

GILBERT BELNAP FAMILY MONUMENT REDEDICATION & MEMORIAL SERVICE

GENERAL

Date/Time Selection	Completed
Ogden City Cemetery--Notification/Approval	Completed

PUBLICITY

BFO Website Notice	
Facebook Notice	
Email Notification	

PRE-EVENT SET-UP

Cleaning/Trimming of Headstones--1 week prior	[BJB]
Roping Off Sides (stands/rope/tape)--1 hour prior	[BJB]
Portable Power System	[Jim Marriott?]
Sound System/Microphone	
Podium/Small Table (w/ Tablecloth)	
Music--[Portable Source?]	
[Signs w/ Grommets]	BJB

EVENT ITEMS

American Flag w/ Post	[BJB]
Floral Arrangements	
John McBride Belnap Toolchest	[BJB]
[Scottish Bagpipes]	
Program (Service and Names)--[75] copies	In Process
Relationship Chart--[75] copies	In Process
Photographer	[Jim Marriott?]

WALKING TOUR

Maps/Information	In Process
Loudspeaker	[BJB]

POST-EVENT

Cleanup	
Publicity/Reporting	[BJB]